



Macmillan Citizens Advice Service



We are recruiting a **Macmillan Caseworker** to join our team based in **Camberley** and covering Runnymede, Spelthorne, Elmbridge and Mole Valley

Full time post - 5 days/37.5 hours per week

Starting salary £25,000 - £28,000 FTE *depending on experience*

Macmillan Cancer Support and **Citizens Advice** are working together to offer people affected by cancer free, impartial and confidential information and advice on a range of issues, such as welfare benefit applications, help with money matters and accessing charitable grants. In 2023 our advisers helped people to claim over £10 million in increased income.

Citizens Advice and **Macmillan Cancer Support** values diversity; promotes equality and welcome applications from all sections of the community.

As part of a wider Surrey and Hampshire team you will be advising people affected by cancer on welfare benefits and money matters at outreach locations such as hospitals, hospices, Citizens Advice offices and over the phone.

Candidates should be experienced in managing their own caseloads. Experience in benefit advice work would be a distinct advantage, however full training would be given. You need to have excellent communication skills, self-motivation and IT capability.

To apply, please send your CV and a covering letter explaining how you meet the job requirements to macmillan@citahants.org

A full copy of the job description and person specification will be sent on request to macmillan@citahants.org

Closing date: Applications are reviewed as we receive them, and local interviews arranged for shortlisted candidates.

All successful applicants are subject to a DBS check